

CALL FOR APPLICATIONS FOR ERASMUS+ STAFF TEACHING/TRAINING MOBILITY GRANTS

Within the ERASMUS+ Project KA107-2020-1-TR01-KA107-082411 referring to cooperation with Higher Education Institutions in the Partner countries, Fatih Sultan Mehmet Vakıf University announces the Call for Applications for awarding financial supports to individual incoming and outgoing teaching/training staff mobility's. All incoming and outgoing activities supported within this call are coordinated and administered by the Fatih Sultan Mehmet Vakıf University.

Purpose of the Call

The main purposes of this call is:

- **Teaching/training periods:** this activity allows HEI teaching/administrative staff or staff from enterprises to visit a partner HEI abroad.

Application Documents for Staff Mobility

- Work plan (Overall aim and objectives, expected results, teaching/training activities to be carried out and a program for the teaching/training period)
- CV
- Copy of the first page of the applicant's passport
- Certificate of employment of the home institution
- Staff Mobility Agreement for Teaching/Training signed by home and host institution – scanned document is accepted

* Enrolment Starts	: August 12, 2022
* Application Deadline	: September 02, 2022
* Start of the Fall Semester	: September 26, 2022
* End of Semester	: January 31, 2023

Applications must be submitted by the given deadlines. Incomplete and/or e-mailed application forms will not be accepted. Late applications will not be considered. Applicants will be notified about the application decisions within four weeks after the deadline.

By submitting the application to this call, all applicants agree that the Fatih Sultan Mehmet Vakif University publishes their personal data on the web page and further uses their personal data within the administration procedures and reporting.

Selection

Selected applicants are eligible to receive funds to partially support their visit. Funds eligible for Erasmus+ Staff Mobility are made up of two components: Travel contribution and Individual support (Subsistence).

Travel Contribution

Travel contribution is calculated using a Travel distance calculator supported up by the European Commission. <https://www.distancecalculator.net/> Distance is calculated between start and end location of the mobility in straight lines from one location to another. Beneficiaries will be requested to present a copy of their flight tickets prior to departure.

QUOTAS AND GRANTS

FROM EPS TO FSMVU	Staff Mobility	Department	Number of staff /mobility days	Mobility Period	Daily Grant	Travel Contribution
	Teaching/ Training staff	Architecture	1staff/7 days (5 working days + 2 day for travel)/8 hours	September – January 2023	140 EUR per day	275 EUR per participant

Obligations of the beneficiary

To take out and prove to be in possession of adequate insurance throughout the mobility period according to the Erasmus+ programme rules.

- To obtain visa for the stay in the receiving country
- To carry out the mobility stay according to the proposal and dates committed
- To complete all procedures and fill in the required documents as required by the Erasmus+ Programme, before, during and after the mobility period, meeting the deadlines established by the Fatih Sultan Mehmet Vakif University
- Any other obligation inherent to the Erasmus+ Programme and the internal regulations of the sending and receiving institutions.